

## Historic Zoning Commission

### Minutes

**Date:** Tuesday, June 30, 2015

**Time:** 11:00 am

**Location:** City Hall

**Present:** Members: Rachel Killebrew, Tom Ward, Bobby Kirby, Steve Harvey

**Planning Office:** David Starnes, Rebecca Duncan

**Guest:** Lisa Hobbs, Southern Standard, Kristin Beedle, Joyce Cooper, Donald Roach, Karen Marsh

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The Historic Zoning Commission met on Tuesday, June 30, 2015 at 11:00 A.M. at City Hall. Each member of the commission received from the Planning Office prior to the meeting: Meeting notice, Agenda, and attachments.

1. **Call to Order:** Bobby Kirby, Chairman, called the meeting to order 11:05 am.
2. A motion was made to approve the minutes from June 12, 2015 by Tom Ward and seconded by Steve Harvey and all approved the Minutes from June 12, 2015.
3. A Certificate of Appropriateness was presented by Joyce Cooper for a 115 year old property purchased at 110 North Spring Street for proposed exterior alterations and repair work that will take place over the next year. Phase I Inside renovations are taking place first followed by Phase II outside repairs and alterations. Photos and a drawing were supplied of the before and after photos. The covering will be removed at the top of the front of the building to expose the brick with a sign in the middle front of the building. Two professional doors on the front will be placed to enter the offices on the south and north side of the building with the double door in the center entering into a hall that extends the length of the building. Across the front of the building at the bottom below the 4 plate glass windows will be a stone façade. The certificate also includes a black fabric awning that extends across the entire front of the building. The 6000 sq foot building will be painted white and will contain business offices with the first being Mrs. Cooper's Law Office. Photos were also included of wooden doors that are models of desired doors for the building. After discussion and questions, a motion was made to approve by Steve Harvey with a second from Tom Ward and all voted approval and wished her well on this improvement to North Spring Street.
4. A Certificate of Appropriateness was presented by Kristen Beedle and Donald Roach for a sign approval request that was approved in January for a building at 112 North Spring Street. They did not have a description of the final signage in January and this was deferred until they brought example of the sign. Sample was handed out and a motion was made by Tom Ward to approve and seconded by Steve Harvey. All voted to approve the sign.
5. **Status Report:** David Starnes offered the review of the first half of the Historic District Guidelines document for questions and approval. Changes have been included and Tom Ward made the motion to approve the first half of the Historic District Guidelines with changes. All voted to approve.
6. Review and Adoption of the Revised By-Laws of the Historic Zoning Commission was presented by David Starnes. After discussion Tom Ward made a motion to approve the revised By-Laws with the exception of the removal of one sentence on page 7 top of page. The motion was seconded by Steve Harvey and all voted to approve the Revised By-Laws with this one change.
7. **Other Business:** (1) A Certificate of Appropriateness was presented by Kristin Beedle for a property located at 121 East Main Street, a 1923 building listed on the National Register and owned by Philip Cantrell in Smithville TN. The certificate is for an awning replacement and for a

Sign. After discussion, Tom Ward made a motion for approval and seconded by Steve Harvey and all voted in favor. (2) A Certificate of Appropriateness was presented by Donald Roach and Shea Butcher for a property located at 113 North Spring Street, a 48 year old building, for 2' x 3' sign reading **Shea's Southern Boutique Clothing, Accessories, Embroidery, Vinyl & More** . Tom Ward made a motion to approve, seconded by Steve Harvey and all voted to approve. (3) A Certificate of Appropriateness was presented by Karen Marsh for the building located at 123 East Main Street to replace a damaged awning with a new cloth awning. Tom Ward made a motion to approve with Steve Harvey seconded the motion and all voted to approve.

8. Date for next meeting is set for July 28, 2015 at 11:00 am. Meeting adjourned.

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**Bobby Kirby, Chairman**

**Date**